



AUGUST HILL WINERY®

*A Passion for Creation®*

TASTING ROOM  
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AUGUSTHILLWINERY.COM \* ISCBUBBLY.COM



ILLINOIS SPARKLING CO.®

PERFECTING THE BUBBLE®

**POSITION/TITLE:** Tasting Room Lead

**LOCATION:** Tasting Room, Utica, IL

**TYPE OF WORK:** Part Time/Full Time. Must be able to work weekends.

August Hill Winery/Illinois Sparkling Co. has an immediate opening for a Tasting Room Lead to support all tasting room operational goals in a manner that ensures an exceptional guest experience to all August Hill Winery visitors. This will start out as a part time position with the potential to be full time in the future.

### **JOB REQUIREMENTS**

- Exhibits leadership with ability to train and motivate staff to ensure August Hill Winery customer service, merchandising and operational standards are upheld
- Thrive in a team-oriented and sometimes fast-paced environment
- A genuine "people person" who effortlessly puts the customer's needs first
- Strong organizational, problem-solving, and analytical skills
- Flexibility and ability to manage constantly changing priorities with enthusiasm
- Professional appearance and demeanor
- Must be flexible and able to work varied hours including weekends, holidays, and special events (we are closed Thanksgiving, Christmas, and Easter)
- Must be at least 21 years old
- Basic to intermediate skills in Microsoft Office including Word and Excel
- Ability to stand and walk for long periods of time
- Must be able to lift a case of wine often (about 40 pounds)
- Must be able to stock wine and non-wine merchandise items, set-up and break down structures, tables, etc., and be able to utilize dolly cart and other equipment to assist in moving heavy objects.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Carries out duties associated with the "opening" and "closing" of tasting room
- Handles routine purchasing transactions including operating cash registers, accounting for daily sales.
- Maintains stocking of wine and non-wine gift items in the Tasting Room
- Prepares and maintains the cleanliness of the Tasting Room
- Ensures, by performance and example, that the August Hill Winery culture is consistently supported in all business and employee interactions, which includes both ethical and legal aspects, complying with federal and state laws and company policies and procedures
- Communicates Tasting Room issues and status to Tasting Room Manager
- Work with staff to meet short and long term goals necessary to retain and grow staff in their current positions
- Develop staff to be able to transfer to other functions or be promoted within the organization.
- Works in conjunction with Tasting Room Manager, Assistant Manager, and other to oversee the training and development of tasting room staff as well as planning, assigning, and directing work.
- May be requested to attend special events and tastings outside the tasting room for festivals or special pouring.

### **SALARY & BENEFITS**

\$16.00/hour to start (plus tip sharing). Employees also receive generous discounts on wine and merchandise.

### **HOW TO APPLY:**

Visit <https://augusthillwinery.com/apply/> to fill out an application. You can also stop by our Tasting Room at 106 Mill Street, Utica, IL, to fill out an application.